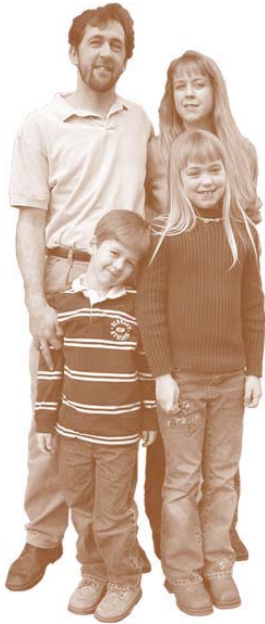


Company Name

Toll Free: 888-555-1234

www.website.com



Fact Sheet Title

Insert body text here. Select this text and delete it. Then enter your text. The text for this fact sheet will flow to the second column on this page and then flow to page two.

This paragraph is formatted with the style "Body". The first line of the paragraph will indent.

You can insert pictures in the left column. If you don't have a picture, find and download a low-res picture from www.inzones.com. To insert a picture, delete the picture in the box to the left then click the insert picture icon.

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Modify the footer on this page with your Company Information by selecting View/Header and Footer. Press the down arrow to access the Footer section. When you have completed your edits select View/Header and Footer again to return to the main page.

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After you have updated your Company name you may want to save this document as a template.

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How to Use this Template

The sales template is suitable for

- Sales Sheets
- Fact Sheets
- Data Sheets
- One-page brochures
- Product Info
- Company Overview
- Quarterly Reports
- Corporate Backgrounder
- Management Bios
- Flyers

The template is designed to be printed on an inkjet or color laser printer on two sides. We recommend that you use a bright white heavy weight paper.

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Company Name

Company Address
City, State, Zip
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fax: 939-555-1212
www.website.com